

Board and Staff	Christmas Function
Responsibility of	All Board and Staff Members
Objective	To ensure that the Christmas events function is conducted respectfully and appropriately.
Procedures	<ol style="list-style-type: none"> 1. Save the date and venue to be confirmed as soon as practicable. 2. Venue to be advised of numbers and/or set or buffet menu including time for open bar and local wines along with beer and spirits and soft drinks. 3. Invitees for the end of year Christmas Function will be only Board, Staff and their partners.
Board Expectations	<ul style="list-style-type: none"> • That the amounts spent on functions are reasonable and appropriate for the event. • That the Board does not waste grower funds inappropriately.
Document Control	<ul style="list-style-type: none"> • Created and approved Jan 2025